**PERSONALINFORMATION**

**Hana Mitiku Ambelu**

Kebele 14, Bahirdar, Ethiopia

* +251-918019195

 hanamitiku21@gmail.com

SexFimal|Dateofbirth01/07/1989|NationalityEthiopian

**WORKEXPERIENCE**

|  |  |
| --- | --- |
|  01/09/ 2016-- Present | Sinner Technical assistant at Bahir-Dar University, EiTEX, Ethiopia. |
| 1/5/2014 – 1/9/2015 | Technical assistant at Bahir-Dar University, EiTEX, Ethiopia. |
| 11/03/2009 – 1/5/2014 | Data Administrator, Sefene Selam Sub city, Bahir Dar, Ethiopia |
| 1/4/2010-2/3/2010 | **I**CT expert, Amhara National Regional State Transport Authority, Ethiopia. |
| 1/05/2008 – 30/6/2008 | Data Encoder, environmental-protection office, Ankesha Gagusa,Ethiopia. |
| 1/12/2008 – 1/3/2009 | Secretary, Capacity building office, Ankesha Gagusa,Ethiopia. |

**EDUCATIONANDTRAINING**

|  |  |
| --- | --- |
| September, 2012–June,2016 | Bachelor of Science in Information Technology, Bahir-Dar University,Facility of Computing |
| September, 2005- July 21,2007 | Diploma in Information Technology, Blue Nile College, Bahir-Dar |
| September 2003 – June, 2004 | Secondary Education at Ghion Secondary School, Bahir Dare, Ethiopia. |
| September, 1995- June, 2002 | Elementary and Junior Education at Serte-Dengle School, Bahirdar,Ethiopia. |

**PERSONAL SKILL Mother tongue(s)-**Amharic

 **Other language (s)**

|  |  |  |
| --- | --- | --- |
| Understanding  | Writing  | Speaking  |
| Listening  | Reading  | Spoken Interaction  | Spoken production  |  |
| English | English | English | English | English |

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**COMMUNICATION SKILLS**

Good communication skills gained through lab assess students and office

**ORGANIZATIONAL /MANAGERIAL SKILLS**

* Good organizational skills gained as lab management system
* Good organizational skills gained as Land file Administration for successive 5 years.

**DIGITAL COMPETENCE SELF-ASSESSMENT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Information processing | Communication | Content creation | Safety | Problem solving |
| Proficient user | Independent user | Independent user | Independent user | Basic user  |

* Good command of office suite (word processor, excel, spreadsheet, presentation software And other ICT applications

**REFERENCE**

|  |  |
| --- | --- |
| Name |  Contact Addresses |
| Mobile No. | e-mail address |
| Bhabani Shankar D. M. | +251-0931574454 | dm\_bhabani@yahoo.co.in |
| **Mr Getnet M** |  | getnetm@bdu.edu.et |

**CERTIFICATIONS**

* Degree certificate (in GPA)
* Certificate of appreciation for Good Governance, Sefene selam Sab city 2015
* Certificate of Africa phonebooks as CR Rom installation, ANYPOl, 2007
* Certificate of Training on Development planning, project planning Monitoring and Evaluation And Budget Planning And Budget Management, Amhara Management Institute, 2011.
* Certificate of Higher Diploma As a certified professional Teacher Educator, College of Education And Behavioral Sciences, 2016.